



Grievance Procedure

This guide may be used to settle disputes or complaints between members under Clause 33 of the Constitution:

1. If a member has a complaint about another member the matter should be referred to the Chair. If the complaint is about the Chair it should be referred to another Trustee (member of the committee). Such referrals should be in writing.

2. The Chair or another Trustee investigating the complaint may make a decision about the validity of the complaint. As part of the process of mediation meetings may be convened and it may be that no more than one independent friend may accompany any relevant party to the dispute.
- If this mediation fails to satisfy either party the dispute may be referred to the committee to make a decision. In their deliberations the committee is reminded that it could use delegatory powers under Clause 24 of the Constitution and that if the dispute is serious the committee could consider termination of membership.
3. If either party disagrees with the decision of the committee they should be referred to the policy relating to disagreement with committee decisions.